

NOTARY CHARGES – Estimated Fees
(precise fee upon copy of document being provided).

If the matter is simple I will endeavour to charge a fixed fee plus disbursements such as legalisation fees, postage, consular agent fees, courier fees and so on. Sarah Scott does not charge VAT.

For more complicated or time-consuming matters the fee will be based on the hourly rate of £300 subject to a minimum fee of £150, plus disbursements. The fee charged may include time spent on preliminary advice, drafting and preparation time, making and receiving telephone calls, correspondence written and received in all formats, arranging legalisation and record keeping.

Fixed costs/outline of services provided:

1 page document (already prepared by Client/Solicitor) e.g. Proof of Alive, certify certificate, I.D etc. £150

Power of Attorney (already prepared by Client/their Solicitor): £200

Apostille Fee (to include arranging + FCO fee): £85

Consent to Travel – to prepare: £400

if prepared: £200

Marriage Declaration (with template provided by Tour Operator): £300

All other documents to be charged at the hourly rate of £300 per hour